Ceiling Mount Installation Instructions – 3118 & 3120 Track

1. Purchase appropriate mounting screws and anchors as needed (not provided). Hardware required varies depending on ceiling construction. Typically, up to a #6 wood screw will fit through the slot of the track. Larger screws may work for the 3120 track, so verify screw head size before proceeding.

2. Cut track to length. Any miter saw or hack saw will easily cut the track. Consider centering the seam when splicing tracks together. When splicing tracks together, be sure each cut is a clean perpendicular cut and remove any burrs.

3. Identify optimal location to screw track into ceiling. It is preferred to drive mounting screws into ceiling joists or solid supports. Anchors may be required if mounting directly to drywall ceiling.

4. Mark screw locations on the track to identify where to drill mounting holes.

5. Using a small drill bit, drill holes though the top of the track. Be sure to center these holes through the slot in the track. Adjust the location of the hole if it is not centered. Be careful not to damage the slot with a drill bit or screw.

6. Re-drill each hole with a larger bit sized to accommodate your mounting screws.

7. Position the track onto the ceiling and mark the location of the holes in the track on the ceiling.

8. Drill pilot holes into the ceiling at the locations marked in step #7.

9. Mount the track to the ceiling by driving screws up through the track so that the slot in the track is facing the floor. The head of the screws should be hidden inside the track. Take care not to leave screw heads in a position where they may interfere with the path of the carriers. If your application requires wall to wall installation, insert the carriers prior to mounting the track to the ceiling.

10. If splicing track sections together for wider spans, align the tracks so that they form a straight line and are abutting one another. Minimize any gap between the tracks. No splicing hardware is required, but alignment is critical.

11. Slip the carrier heads into the end of the track with the body of the carrier hanging below the track.

12. Insert a 7127 end stop into the slot with the square nut above the slot, inside the track, with the head of the screw below the slot, facing the floor. Tighten the screw with a screw driver to lock the end stop into place.

Ceiling Mount

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